

# SADDLEBACK ATTORNEY SERVICE, Inc.

- providing professional legal support since 1977 for California and the Nation -

## Credit Card Authorization

**Please complete and return via fax to 714.973.0127**

**DATE:** \_\_\_\_\_ **SUBJECT OF REQUEST:** \_\_\_\_\_

**TO:** Saddleback Attorney Service, Inc.  
1801-F Parkcourt Place, Ste.100  
Santa Ana, CA 92701

**DATE RECEIVED:** \_\_\_\_\_

**FILE NO.:** \_\_\_\_\_

**FROM:** \_\_\_\_\_

NAME

COMPANY NAME

CREDIT CARD BILLING ADDRESS

CITY

STATE ZIP

HOME PHONE

WORK PHONE

**BY THIS MEMO, I AUTHORIZE Saddleback Attorney Service, Inc. TO BE PAID FOR THE TRANSACTION OF THE ABOVE-REFERENCED COMPANY IN THE AMOUNT OF \_\_\_\_\_ BY USING THE CREDIT CARD LISTED BELOW.**



**CREDIT CARD NUMBER**

**EXPIRATION DATE**

**3 or 4 Digit Security Code**  
(on back of card)

**EXACT NAME AS IT APPEARS ON THE CARD**

**I UNDERSTAND THE CHARGE FOR THE ABOVE SERVICE IS NON-REFUNDABLE, NONREVOCABLE, AND NON-CONTESTABLE. I WAIVE MY RIGHT OF REFUND AND/OR TO DISPUTE THE CHARGE.**

**AUTHORIZED SIGNATURE OF CREDIT CARD HOLDER**

**DATE**

This form is required for all new clients as well as clients outside of the State of California. For Clients within California, your first assignment is always charged to your credit card. For clients outside of California, all assignments will be charged to your card, unless the assignment is accompanied by a check for the amount of the assignment. Once credit has been established, this credit card authorization is a guarantee of payment. Saddleback Attorney Service, Inc. reserves the right to charge your card for past due balances not paid within our credit terms. Because all transactions are conducted electronically, it is understood and agreed that the physical credit card need not be present with Saddleback Attorney Service, Inc. in order for the charge to the card to be valid and that the validity of such charges will not be challenged. Saddleback Attorney Service, Inc. is authorized to charge your card for the amount of the charges incurred to complete the assignment(s) submitted, as described in your letter of instruction and this authorization. Saddleback Attorney Service, Inc. reserves the right to restrict the credit of any client for any reason. I understand there will be a service charge should this credit card be declined. I certify that I am the holder of the above credit card, or have been authorized by the holder, to use it to pay for services provided by Saddleback Attorney Service, Inc. and I agree to all of the above terms and conditions. It is further agreed that this contract is negotiated in Santa Ana, CA.

I certify that I am the holder of the above credit card, or have been authorized by the holder, to use it to pay for services provided by Saddleback Attorney Service, Inc. and I agree to all of the above terms and conditions.